

Comprehensive Accreditation Workshop

Presented by Mary Ellen Conway



This workshop offers a comprehensive overview of the accreditation process and will be instrumental in preparing you and your staff for success. Mary Ellen Conway, a nationally recognized accreditation expert, will share her expertise in accreditation preparation and will assist you as you customize your VGM Policies and Procedures Manual (P&P Manual) to provide your company with the tools you need to successfully prepare for your unannounced survey.



Workshop Agenda:

8:00 – 9:00	Introductions and Review of Accreditation Requirements
9:00 – 10:00	Working with Your Manual: How to Customize It
10:00 – 10:15	Break
10:15 – 12:00	Establishing and Monitoring Your: Performance Improvement Program Compliance Program
12:00 – 1:00	Lunch
1:00 – 2:00	Review of the individual process for four preferred organizations HQAA: Signing into a workroom and submitting documents CHAP: Completing the Self Study ACHC: Completing the PER JCAHO: Completing the application
2:00 – 2:15	Break
2:15 – 3:00	Infection Control: Ensuring you have all of the necessary components
3:00 – 4:00	Human Resources and Competency Requirements
4:00 – 5:00	Surviving Your Survey: Common Reasons Organizations Fail

* Additional resources to assist you available for sale during the program

Registration Pricing:

VGM Member Pricing: **\$295**

Non-Member Pricing: **\$395**

of attendees _____ x \$ _____

VGM P&P Manual \$ _____

Total \$ _____

Sponsored By:

RemitDATA
GET WHAT'S COMING TO YOU

As an added bonus:

Purchase the VGM P&P Manual with your show registration for only ~~\$1500~~ **\$999**
(Over 33% off advertised price.)

Please Fax Registration to 800-666-1721

For additional information, please call Dylan Kline with VGM Education at 866-900-6892

Register me for the
following event date:

Orlando, FL • January 27th, 2009 _____

Dallas, TX • February 10th, 2009 _____

New York, NY • March 10th, 2009 _____

Name: _____ Title _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ Fax: () _____

Email: _____

Are you a VGM Member? ___ Yes ___ No VGM Member Number _____

Additional Registrants:

1. _____ Email: _____

2. _____ Email: _____

Payment Method : Master Card Visa Am Ex VGM account

Credit Card # _____ Exp. Date: _____

Signature: _____ CVV # (required) _____

NOTICE: We reserve the right to cancel or reschedule this event. If we reschedule or cancel, registered students will be notified immediately. The prepaid registered students will be eligible for a full refund or are able to transfer registration to another event. If an attendee withdraws their registration, a \$50 cancellation fee will apply. If the cancellation is less than 3 days before the program the registration is non-refundable but may be applied to another attendee or to another scheduled event.